

**Campus Technology Policy & Planning Council**  
**November 13, 2006**  
**1:00 – 2:30 pm**  
**DeGarmo 551**

Present: Sara Campbell, Sam Catanzaro, Dan Hayden, Trish Klass, Alan Lacy, Jim Moon, Bob Rariden, Beth Schobernd, Mark Walbert, and Shari Zeck

Absent: Bob Aaron and Brent Patterson

Mark welcomed everyone to the meeting.

### **Old Business**

#### *Strategic Plan*

Mark explained the feedback that he has been receiving from different meetings throughout campus. He has not been able to meet with the SGA. He has gotten feedback from the website and a few e-mail messages and is done with the walkabout. He reported he has written feedback from Student Affairs and TSAC as well as others. Mark distributed copies of written feedback from the different groups to committee members and asked that they e-mail him responses/feedback by Friday, November 17 after looking over all of it, and announced that they will discuss it at the next meeting. Mark will propose some additions including pulling a statement from the revised budget philosophy on page 32. He explained how he has been addressing centralizations questions with specific language.

He asked the committee members what they had been hearing from their constituents and the group discussed the different responses that they have been hearing. It was indicated that people want to hear more details before endorsing the plan. Organizational structures, flexibility, decision-making, and control were some of the questions being asked to committee members. The question of funding has come up at every meeting. Dan Hayden explained how their division [Finance & Planning] operates. Annual general revenue dollars are set aside from each area's budget at the beginning of the fiscal year and then all computers are replaced on a timely basis. All laptops more than 3 years are on the list and all desktops 4 years or older are on the list and then they are replaced as oldest first. Mark indicated that he had spoken with Barb Blake about creating a fund such as this to use for technology needs throughout campus. We need to start thinking as an entire campus instead of each area. Dan did explain that it may not work on the academic side since their needs may be different and the base line is not as clearly defined.

Mark indicated if the campus allocated new funds for IT, then the Council would have the responsibility to rank projects and the schema for deciding would be based on a campus-wide discussion. But, the Council will make the final decision about what would be done and which projects will be funded. Dan mentioned that Dan and Mark were given the offer to approve all IT purchases a few months ago but did not decide to do that. Mark indicated that it is about finding a way for people to use their budgets more wisely and not about taking money away from a specific area. There was discussion about the matter of reallocation of dollars and Mark indicated that it is not about reallocations but rather about spending smarter. It is about finding a way of communicating across campus to spend more wisely.

The committee discussed the fact that the original assumption by the Vice Presidents was that we were spending too much on instructional technology, and they now realize that we are spending

less than our benchmark schools. There are other areas that they feel are under funded also. The Strategic Plan raises the level of awareness.

It was noted that we have not articulated specific technologies we want to endorse. A committee member asked if we have a place in the document where we say why we need a strategic plan. Whatever ideals we have in common, two things we need to plan is security and the fact that we don't exist in our own little areas any more. We can't continue with silo thinking. We need to build a case that there is a rational way of doing this.

Mark asked if everyone would let him know by Friday whether they wanted to add the second, or all, of the Premises (under the section on Financing IT at ISU) to the guiding principles. He also asked if they would go through the Public Beta feedback and sift the wheat from the chaff. He will also send everyone the notes he is now putting together on additions and changes suggested by others that did not put their suggestions in writing. We will meet again 2 weeks from today. Mark still hopes to be able to take the completed IT Plan to the President's Cabinet in December.

#### *Top Ten Priorities*

Mark summarized the Council's previous listing of IT priorities as:

Security

Classrooms

Wireless.

We need to specify the Action Items that fall under Security. He asked committee members to go through the action items and identify security-related items, in order to better determine the costs.

#### *High-Performance Networks (Internet 2)*

Mark distributed a summary document explaining the rationale and history, as well as costs, of ISU obtaining access to high-performance networks through MREN. He asked if the committee would look over that and give feedback.

#### *Meeting Maker migration to Exchange Update*

Dan distributed a handout for an alternative temporary solution for the Meeting Maker/Exchange migration that would cost from \$14,000 - \$17,000. He explained specifics and the committee discussed the information he had. This would be an additional server added to the current decentralized architecture that would host accounts for all faculty and staff currently using Meeting Maker but NOT currently using Outlook on an Exchange server. Dan estimated this number to be 700. Shari made a motion that we stay with the Meeting Maker decision. Trish asked for definite costs associated with Meeting Maker. Mark will bring those costs to the next meeting. He indicated that the original estimate for Meeting Maker was \$30,000 but there are additional software licenses, such as the number of Outlook connectors, that we would want to purchase. Mark asked committee members to send Dan any questions they may have about his proposal and tabled the discussion for the next meeting.

## **NEW BUSINESS**

#### *Telecommunications Advisory Committee*

Mark announced that Scott Genung, Interim Director of Telecommunications, is creating an advisory committee. He asked the committee to look at the proposed Guidelines for the Communications Technologies Constituency Committee and send him their feedback.

*Williams Outstanding Technology Award*

Nominations can be sent to Georgia or dropped off in ITDC 110 by November 24, 2006.

**Next Meeting**

November 27, 2006

DeGarmo 551

1:00 – 2:30 pm

Submitted by Georgia Bailey.