

Campus Technology Policy
December 4, 2006
1:00 – 2:30 pm
STV 401

Present: Sam Catanzaro, Sara Campbell, Dan Hayden, Trish Klass, Alan Lacy, Jim Moon, Brent Paterson, Bob Rariden, Mark Walbert, and Shari Zeck

Absent: Bob Aaron and Beth Schobernd

Mark welcomed everyone to the meeting.

Old Business

CTCC Guidelines

Mark asked for feedback on the Guidelines for membership to the Communication Technologies Constituency Committee (CTCC). The group discussed if there would be any overlap with TSAC and decided that the two groups would be addressing different things. A rep from Extended University will be added to the committee. Mark will talk to Scott about these changes..

Voice Mail Upgrade:

Mark announced that Scott Genung will be sending out a letter on the new voice mail (438-4000) for switch over in January. Mark encouraged committee members to announce to their areas to dial in to 438-4000 before holiday break to record new messages for voice mail. A mass email on this will go out to faculty and staff soon.

High-Speed Internet II

Mark asked for feedback on this document. The Council approved the document for release as background information to the campus in January after connection with MREN is fully completed.

Purging E-Mail Trash Folders

Mark asked for feedback on this request to automatically purge Trash folders from the IMAP server and explained that this is a proposal to save hard drive space. The committee suggested that the recommended procedure be uniform across campus not just in CISS. Mark will ask Carla to draft a short procedural document for the Council to review for possible distribution to all campus tech staff who manage an email server. The committee noted that if December 18 is still the date that this would take effect, then this information must be distributed to students, faculty, and staff immediately. Mark will ask Carla to get an e-mail out as soon as possible. In January the Council will revisit the issue of making this a campus-wide procedure.

Meeting Maker and Outlook/Exchange Proposals

The Council returned to its deliberations on an interim solution to the problem of having two shared personal calendars on campus. Mark announced that the March daylight savings time issue for Meeting Maker is not, in fact, going to be a problem for ISU, giving the campus a bit

more time to deploy either solution. He distributed a handout detailing the initial and annual costs for upgrading the campus Meeting Maker licenses to the new version and for 1,000 more users (bringing the total to 3000). The initial cost in FY08 would be \$38,440, the annual costs would be \$34,000 in FY09 and FY10, including the cost of the MM connector for Outlook and the Notify Link for PDAs and smartphones. The \$34,000 figure represents an annual license cost.

The Council then discussed the proposal submitted by Dan on a solution that temporarily extends the use of Outlook and Exchange to replace MM. We could save \$35,000 if we ask people to manually move their meetings from Meeting Maker to Outlook as opposed to having software that would automatically move their existing meetings. Dan suggested that the Exchange administrators would begin to discover how to move meetings over. Training the technical people would need to begin soon. The third part of the training program would be to put together a training course for everyone on campus. Mark added that Patrick O'Sullivan is already working on that. End user training would be done in January and things would be moved over in February. Mark asked for comments. Trish asked for end user training timing for faculty pushed back because of DSFC deadlines and the fact that we don't even return to school until January 16, 2007. Dan added this could be done with the idea of a final deadline of March 1, 2007. The first proposal would be just to pick up the Meeting Maker clients now. Dan's proposal comes up with the overall lower cost relative to the Meeting Maker proposal. Mark went through Dan's proposal and asked some questions. The 700 users need to be increased to 1,500. The virus software is \$4.27 each, which totals \$6,500 per year with this number of users. Dan added that he can double the disk space for a minimal amount of money. Phase II could be left off of this proposal and looked at separately when the research is complete.

Mark added that he would like to have Carla's shop run this and pick up the existing Meeting Maker clients. Dan explained that he doesn't care but it could slow things done a bit and offered to check with Dudley to determine how much time it will slow them down.

Phase I will work until we upgrade to Exchange 2007. One committee member asked when we upgrade to Exchange 2007, would the servers be able to be rededicated to something else, and it was thought that this would be possible. Mark explained that going to the 64-bit servers is what would add cost to the prior estimates. Most of the cost in the Exchange Consolidation WG proposal was in the single storage array (SAN).

Mark asked for any other comments from Dan's proposal. Dan will resubmit his proposal with suggested edits and updated information and send to the Council.

IT Strategic Plan

Mark explained that he followed up on the Council's recommendations last week on some changes to the IT Plan. He added Goal 1, Action 10. He struck the word *reserve* from the kind of account and struck the word *central* from Goal 3, Action 2. He explained that there was some feedback on the idea that the four funding philosophy premises should be added right after the Guiding Principles. He received a few other suggestions for edits from committee members.

There was a short discussion regarding distance learning and it was suggested that the Academic Senate philosophy on distance learning be considered as an additional Appendix item. Mark explained that philosophy statements sometimes get lost because they do not become policies or procedures and then explained what that philosophy included. This would give us a vehicle to make that statement more readily accessible. We would just need to alter our language in goal 1 to talk about distance learning. Sam asked about adding courses that would create increased revenue. Bob added that there is nothing that restricts courses from becoming distance education courses. The statement is fairly general and there is a lot of room for ingenuity.

Mark announced that he has gone thru 90% of the feedback received, asked for any further feedback by the end of the week, and told the committee he will send around his notes on the best suggested additions, changes, or deletions from the feedback as soon as possible.

Mark asked committee members to:

- give feedback on his notes about suggested edits
- let him know of any gems from the feedback not on his list
- let him know what action items are related to security

Williams Outstanding Technology Award

Georgia announced that there are now eight nominations for the award. The selection committee will be meeting December 12 to choose the 2006 recipient.

Next Meeting

December 11, 2006
New Tech Zone Space
Bone Student Center, West Side, 2nd floor
1:00 – 2:30 pm

Submitted by Georgia Bailey.