

Campus Technology Policy & Planning Council
January 14, 2008
1:00 – 2:30 pm
DeGarmo 551

Present: Galen Crow, Dan Hayden, Trish Klass, Alan Lacy, Larry Lyons, Caroline Mallory, Dave Nelson, Brent Paterson, Mark Walbert, and Shari Zeck

Absent: Ann Beck, Jim Moon, & Beth Schobernd

Mark welcomed everyone to the meeting. Mark distributed a DVD to everyone entitled *Illinois State Presents*. This DVD is produced by University Marketing and Communication to provide an overview of the University and its many points of pride. Mark met with Jerry Abner, Bruce Bergathon, and John Foster regarding the music that one hears when on hold when calling Illinois State University. After discussion, it was decided they will be doing something more promotional for ISU with 20-30 second sound bites.

Old Business

EI Task Force seeks feedback on Educating Illinois

The latest draft of *Educating Illinois 2007-2014: Priorities for Illinois' First Public University* is out for public review. Mark encouraged everyone to go to the EI Web site to review. Open meetings are being held on January 24 from 3:30 – 5:00 and January 30 from 10:00 - 11:30 in the Old Main Room, Bone Student Center.

Presentation to Academic Senate on ITSP

On December 5, Mark gave a presentation to the Academic Senate on the essential elements of the IT Strategic Plan.

Rudy Radosevich recipient of 2008 WOTSA

Rudy was chosen as this year's recipient out of eight nominees. Mark sent letters out to those who were nominated but not chosen and has been working with Dave Williams on changes to the wording/requirements. These changes will be done before the semester ends.

Revisions to Policy on Appropriate Use

Mark announced that he will be meeting with Legal Council this Thursday to discuss a number of IT-related issues, and will ask for their feedback on the current draft Policy on Appropriate Use. We are close to taking this to the next level. This policy will be taken to the Senate at a later time. There was a short discussion regarding the Web site for policies and committee members asked if we could have the 404 message that one gets when searching for policies say something about how we can search further? Mark said he will talk to Mark Troester about this.

Latest draft Procedure for Use of Cellular Services

Mark announced that the committee has completely rewritten this draft Procedures and it is much easier to understand. He hopes to make the draft available for the Tech Council to review at the next meeting. Target start date has not been determined.

WG updates

Client Satisfaction Survey WG

This group is just about done and will have a first draft to bring to the Council in February.

Access & Identity Management WG

Galen and Shari's group met last week and they meet again today. They explained that they started with a large group and have now pared it down to a smaller narrower group in order to discuss how best to meet the Group's charge.

Digital Signage WG

This group is very close to bringing to campus vendors of back-end systems for assembling customized content for display on locally administered digital signs.

New: Web Conferencing WG

Since we now have the bandwidth we will be able to increase our use of Web conferencing in more places than just ITDC. *Elluminate* software is being used by COE and MCN. This group is trying to discover if this is the best software, establish costs, etc. Mark will send out a list to committee member regarding who is on these new working groups.

New: iTunes U WG

This new working group was formed just before break. Apple has imposed a 500 GB limit to multimedia files stored on their servers for access through the iTunes Store. The WG will be working on policy issues regarding who stores what on iTunes U and how access is made available to those materials not on iTunes U. They will also study authentication issues.

Apple's *Podcast Producer*, can used to develop a podcast and automatically compress and deliver it to many different formats and end points. There is not a huge demand right now but we are experimenting for future needs.

Reports

Dave Nelson announced that they are rebuilding the Rapid Print Centers. The new copiers they are installing there will scan back to pdf files. The ability to submit print jobs from their Web site will be available by April.

The new Alumni Center is coming along nicely.

Tricia announced that they seem to be receiving lot of error messages on *Blackboard*.

Windows Vista SP 1 has not been released. We are expecting it some time the first quarter of 2008. When it is released the Tech Council we revisit the rollout of Vista to campus computers.

Several departments pitched in and bought RefWorks for a six month trial. It is Web-based database for references cited in scholarly papers that one must be on line to use. You can sign up for training sessions at RefWorks.com. Tricia will send some information out. Mark will contact Dane and see if the Tech Council could have a demonstration of RefWorks.

Galen reported that the University Extended Learning Advisory Committee has been meeting monthly for the task of finding the definition of distance education. New RFP's for extended learning will be out soon. Extended University is working in earnest on

updates for the University Events Calendar with the expectation there will be a system switchover sometime this summer.

MS Office for the Mac 2008 is due out 2/1. As soon as we have the CD's, Mark will let everyone know.

The next meeting will be hosted by Dave Nelson, Printing Services held in Nelson Smith Building, lower lever. We will have a tour and demonstration of a new printer that they have. Committee members may feel free to bring guests.

Next Meeting: Monday, January 28

1:00 – 2:30 pm

Nelson Smith Bldg, Room TBD