

## Campus Technology Policy & Planning Council

March 19, 2007

1:00 – 2:30 pm

DeGarmo 551

Present: Bob Aaron, Ann Beck, Dan Hayden, Trish Klass, Alan Lacy, Brent Paterson, Jim Moon, Bob Rariden, Beth Schobernd, and Mark Walbert and Shari Zeck

Absent: Sara Campbell

Mark welcomed everyone to the meeting.

### **New Business:**

#### *Cisco VoIP trial looking for testers*

Mark explained that our PBX is quickly reaching its end-of-life and so we are taking a look at a Voice over Internet Protocol (VoIP) system as a replacement. The new building at 1101 N Main will be our first project that will allow us to begin implementing VoIP on campus. The STV and TUR life-safety projects may allow us to extend partial coverage in those buildings as well. When we switch to VoIP, the existing (Ericksson) handsets will need to be replaced. We are looking at several handset vendors. Cisco is bringing twelve handsets to campus for us to try out. Mark asked if anyone would be interested in testing one of these to let him know.

### **Old Business**

#### *Update on status of IT Policy consolidation and “Policy on IT Policies”*

Mark reported that Bill Blomgren has turned in the official paperwork seeking Presidential approval for the “Policy on Review, Approval, and Compliance with IT Policies, Procedures, and Guidelines”. He has been working with Vickie Kiser to get all policies into a new category number 9. Bill will then turn his energies toward writing all the existing policies in the new format and reviewing policies that need to be deleted and suggesting policies that need to be added.

#### *External Audit*

We just completed an external audit. The audit began in August, 2006 and delivered two findings at the end of February:

- a. Material finding: Disaster preparedness. CTSG’s plan has not been updated for about 2 years.
- b. Immaterial finding: IT security. There were six recommendations.

Mark has responded to these findings as of last Friday. He will send a copy of the findings and his responses to the members of the Council.

### *Draft resolution on the campus move to Microsoft Vista and Office 2007*

Mark & Dave Greenfield had a conference call with Anthony Salcito from Microsoft regarding questions on our resolution on a campus rollout of *Vista & Office 2007*. Some things that came out of the conference call were:

- No problems with the resolution as written.
- No problems with the hardware recommendations.
- Cannot comment on when Turning Point will be updated for Office 2007. Their clickers software is currently not compatible with Office 2007. We are working with Microsoft to see if we can run PowerPoint 2003 and 2007 simultaneously.
- Microsoft is now offering two Web page authoring programs: *SharePoint Designer* and *Expressions Web*. We are still getting conflicting information on which one is covered under our Microsoft Campus Agreement (MCA). According to those on the conference call, ISU will get *SharePoint Designer* as a part of its MCA, although our MCA vendor is telling us something else. Until we get this clarified, we are treating *Expressions Web* as a product (part of a four program suite) that can be purchased separately.

CTLT will be doing a series of “What’s New in Office 2007?” workshops this summer. The help desk will be preparing several one-page help sheets on their Web site. Mark asked everyone to talk to their advisory committees and get feedback on the Tech Council’s resolution.

### *End of the year Dell purchases*

In April we will be doing a large group purchase from Dell. This approach — defining a standardized set of products and maximizing the number of units purchased — has proven to save budget dollars. Laptops will be included. Please get the word out to your constituencies.

### *Work-at-home rights to Microsoft software*

There was some discussion regarding the work-at-home agreement that we have with Microsoft for Office software. It was suggested that we educate people more regarding what they are agreeing to when they obtain Office for work-at-home use rather than purchasing Office for personal use. The group also discussed forming a working group that would look at open-source alternatives to *Microsoft Office* and *WebCT*. Council members suggested that this be an agenda item for a future meeting.

### *IT Strategic Plan – Proposal for a revised Goal 3*

Mark opened a discussion regarding Goal 3 by asking Dan to discuss his proposed revision to Goal 3. Council members discussed Dan’s proposal and some noted that a CIO would bring oversight to the entire university IT community while others noted that some parts of campus are satisfied with how IT decisions are made at the present time and do not agree with the way Goal 3 is written now. Some also pointed out that this Goal recommends one of many “best practices” for IT in higher ed.

Mark then distributed an alternative to Dan's idea (keeping all of Dan's ideas in the revision) that he distributed to the Council. He asked everyone to take a few minutes to look over his version of Dan's new proposal for Goal 3. After a lengthy discussion, the committee decided to stay with the Goal 3 we have now even though we do not have universal agreement. Those who are in disagreement are invited to prepare a minority statement to attach to the IT Strategic Plan.

Mark will complete all additions and edits to the IT Plan and send a complete draft before Monday. He asked for editorial feedback as soon as possible from committee members. There will not be a meeting on Monday, March 26, rather a "silent meeting" will be held during our regular meeting time allowing committee members to have time to read the Plan and look for edits in their own offices.

#### *Meeting Maker/Exchange*

Since the President's Cabinet has not met this semester, we are still waiting on a funding decision on this. Mark stated that CISS has already bought the equipment needed and is waiting to contract with Sumatra to port calendar data from Meeting Maker to Exchange.

#### **Announcements:**

Mark announced that he attended the *Educause* Midwest Conference last week. We gave a presentation on peer-to-peer. He now has an invitation to go to *Educause* in April for a working group.

Meeting was adjourned.

Next Meeting: April 2

1:00 – 2:30

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Submitted by Georgia Bailey.