

Campus Technology Policy & Planning Council

March 24, 2008

1:00 – 2:30 pm

DeGarmo 551

Present: Ann Beck, Sue Deason, Alan Lacy, John Lust, Caroline Mallory, Brent Paterson, Mark Walbert, and Shari Zeck,

Absent: Dan Hayden, Tricia Klass, Larry Lyons, Dave Nelson, Beth Schobernd, and R.J. Tortoriello

Mark welcomed everyone to the meeting. He announced that because he is not available for the next two meetings, we won't meet again until May 5.

Old Business

Discussion of revised Policy on Appropriate Use of Information Technology Resources and Systems and Procedures for Appropriate Use Violations

Mark announced that the revised policy has been edited by he and Bill Blomgren and read thoroughly in the office of Legal Council. Since this had not been rewritten since 1999, Legal Council was pleased to be involved in the process. A version was sent to each Council member and Mark asked for any questions that they may have. Here are some of the items discussed:

Policy

- The statement that a user is responsible for any misuse of her or his computer. Perhaps there should be stronger language about sharing passwords. We could promote greater awareness of password security during Cyber Security Awareness month (next October). The notion was discussed of requiring people to go to the AUP website and scroll through the document before checking the box that they are aware of it could raise the awareness level.
- The term "User accepts responsibility" is being used in the violations section for legal reasons.
- The term "excessive electronic usage" refers to unsolicited broadcast emails defined as 99 or more.
- Under financial gain section the word other should be deleted.

Procedures

- Section D, page 4: Could something be added regarding personally owned software on University computers being the responsibility of the employee? A statement explaining that the University cannot be responsible for this software would be beneficial in case this software is lost due to maintenance by technical

staff. Caroline Mallory stated MCN has a statement about this in their IT Guidelines and will send that to Mark Walbert so similar verbiage can be used.

- It does not seem to be clear who to call when a person has questions or concerns. Mark will develop a statement concerning this and report back to the group.

Mark thanked everyone for their input. He announced that the Senate executive committee read over this on March 17. Mark will make edits and see Dan Holland regarding moving ahead with the document. The Rules committee should receive it in two weeks. Mark will check to see if this can be placed on the consent agenda or must be sent to the Rules committee.

Williams Outstanding Technology Award

Mark announced that he met with David Williams regarding questions on procedures. Dave is working with Advancement on a new agreement that incorporates changes requested by past selection committees. Mark will share the new agreement with the Council as soon as he receives it.

Procedure for Use of Cellular Services for University Business

Mark announced that the final draft is out. Scott Genung has developed a flow chart (at Mark's request) but the flow chart is rather complicated so Mark will see about revising it before bringing it to the Council. The document has been edited but they are still working on the forms. Mark asked the Council members to look at the document before it goes to the Vice Presidents. He will send it electronically once all the forms are completed.

New Business

Query: Status of Office 2007 rollout in divisions and colleges?

Mark asked Council members to email him regarding how many in their areas have gone with *Office 2007*. TTUG meets on March 31 and Mark will inquire if any labs have it yet and report back to the Council.

Office 2008 for the Mac is now out but VBA macros were discontinued.

Volunteers needed for Tech Council Working Group to set priorities for wireless expansion.

Mark asked for volunteers and suggested that we could use CTAG members if that is desired. Shari Zeck volunteered and suggested that we need another type of group that would be pedagogically driven rather than technologically driven. Mark asked each of the other Council members to send him the name of someone to sit on this working group.

Working Group Updates

Client Satisfaction Survey (MW)

Mark reported that this group has reached a point where the survey is nearly complete. Mark Troester (IWS) is working on a web version of it and as soon as Mark Walbert receives the URL, he will send it out to Council members. Four (4) iPods will be given out as incentives to complete the Survey.

Access and Identity Management (Shari & Dan)

Shari reported that the small groups are working on smaller chunks of the strategy. Data classification is one of the larger of the small groups.

Tech Tuition

All lab data is in and Mark will do a first draft on this. The Tech Tuition group will then meet to set aside a certain amount of funds as we did last year.

iTunes U

This group meets on March 25. They are reviewing *Podcast Producer* as a means to podcast and make it easy for faculty to get information out.

Reports

2008 Educause Midwest Regional Conference March 23-25

Mark announced he had attended this last week and attendance was up 15%. He is on the program board for next year's conference. This would be great time for ISU to present in Chicago. He will remind Council members regarding deadlines. CORE Data Survey completed for CY2007. These give ISU the ability to compare to benchmark schools. We purchased a subscription to ECAR reports. Mark will be receiving these and distributing them throughout campus depending on the content.

The meeting was adjourned.

Next Meeting:

Monday, May 5, 2008

CoB

Submitted by Georgia Bailey