

**Campus Technology Policy & Planning Council**  
**Meeting of March 21, 2005**  
**11:30 am – 1:00 pm**  
**STV 401**

Present: Becky Benner, Sara Campbell, Galen Crow, Dan Hayden, Edgar Norton, Beth Schobernd, Mark Walbert, Jeff Wood, & Shari Zeck

Absent: Sam Catanzaro, Barbara Nourie, & Brent Paterson

Guests: Carla Birckelbaw

Mark welcomed everyone to the meeting.

*Constituent Advisory Committee Reports*

Brent Paterson will be presenting at the next meeting.

*Proposed Policy on Technology Support for Personally Owned Computers*

Carla Birckelbaw gave an outline of the problem and history of this recommendation that was initially written in 2001. She explained that it went to ECAT, was discussed, but then went no further. She explained the things that had changed since 2001 and offered to answer any questions that she could and opened the subject for discussion. The group discussed the recommendation. Some of the things that came from the discussion were:

- Supervisory approval could/should be mandatory.
- During regular work hours, technicians should not leave campus to work on personally-owned computers.
- After work hours, technicians can go off campus if desired.
- A waiver needs to be done when doing off campus work.
- How do we handle requests from alumni and retired employees?
- We would need to have meetings and raise the level of awareness once the policy is in effect.

Shari volunteered to respond to this draft of the policy and send it to Carla. Carla will draft a new policy reflecting the current discussion points and report back to this group.

*Campus Technology Strategic Plan Charge from the President's Cabinet*

Mark Walbert distributed a copy of the charge recently received from the President's Cabinet to complete a 3-year plan for technology. The group took a few minutes to look over the charge. Jeff Wood asked that the term technology be defined. Mark quoted John Presley defining technology as computing technology with the focus being narrow and about financial savings first. The group discussed the fact that a lot of things that can be considered technology. Mark will be meeting with John Presley tomorrow and will get some definitions.

*Timeline:*

Mark announced that the timing on the letter was changed at the last minute to reflect the late start. Faculty and student feedback will not be complete until the fall semester. We can do staff and students this summer. The following timeline was outlined on a tentative basis:

- Items 1, 2, & 3 will be done March to December 2005.
- Items 4 will begin in 2006.
- We will begin action items FY07 (July 1, 2006).

Mark asked the group for feedback and will e-mail the group things we can begin to work on. We will work on mission, vision and values during the next few meetings and at our retreat scheduled for Thursday, April 21 from 8:30 am – noon in College of Business 412.

The meeting was adjourned.

**Next meeting**  
**Monday, March 28**  
**STV 401**  
**11:30 am - 1:00 pm**

Submitted by Georgia Bailey