

## Campus Technology Policy & Planning Council Proposal Submission Form

*What is this form for?*

This form notifies the Campus Technology Policy & Planning Council that a member of the campus community is proposing that the Council consider a new policy, procedure, plan, or project that has campus-wide technology impact.

*Who may submit this form to the Council?*

The submission process starts with any one of the Constituent or Technical Advisory Committees reporting to the Council (see list below). The Chair of that committee is the author of this form and the Chairperson's name and signature are required.

Constituent Advisory Committee, Chairperson	Technical Advisory Committee, Chairperson
Administrative Technology Steering Com., Dan Hayden	Administrative Systems Advisory Com., Pam Beach
Alumni & Advancement Services Com., Becky Benner	Campus Web Planning and Advisory Com., Mark Troester
CAST Teaching & Learning Technology Advisory Com., Jeff Wood	Classroom Tech Advisory Com., Doug Smith
CAS Learning Technology Advisory Com., Sam Catanzaro	iCampus Oversight Com., Mark Troester
COB Technology and Physical Environment Team, Edgar Norton	Technology Support Advisory Consortium, Carla Birckelbaw
COE Advisory Council on Academic Technology, Barbara Nourie	
CFA Computer Advisory Com., Shari Zeck	
MCN Advances in Technology Com., Sara Campbell	
MLB Dean's Technology Advisory Com., Beth Schobernd	
Student Technology Advisory Com., Brent Paterson and David Greenfield	
University Extended Learning Steering Com., Galen Crow	

*What information is the Council wanting to read on this form?*

The Council would like to know about projects or plans that you are considering, or that you would like the campus to consider, which have campus-wide implications. This means that those affected by the proposal cross unit or department "boundaries" or that the proposal will require university resources. The Council would also appreciate being informed of new policies governing the use of technology on campus (or changes to existing policies).

*What will the Council do with this form?*

The Council will review the proposal as outlined in the form. If more information is desired the Council will contact the Chair of the proposing committee.

## Campus Technology Policy & Planning Council Proposal Submission Form

Date of Submission: \_\_\_\_\_

Name of Constituent or Technical Advisory Committee developing the proposal:  
\_\_\_\_\_

Title of Proposal: \_\_\_\_\_

Purpose of proposal: \_\_\_\_\_  
\_\_\_\_\_

Narrative briefly describing the proposal and how it supports Educating Illinois (250 words or less):

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Time Line: \_\_\_\_\_

Cost/Resource implications: \_\_\_\_\_  
\_\_\_\_\_

(Attach additional pages as necessary...)

Recommended for consideration. (Committee name) \_\_\_\_\_

Not recommended for consideration (Committee name) \_\_\_\_\_

Signature of Committee Chair: \_\_\_\_\_

Signature of Chairperson's VP/Dean/Director/Dep't Head: \_\_\_\_\_

Rationale for decision: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send completed form to:  
Mark Walbert, Associate Vice President for Technology, Campus Box 4000.