

Meeting minutes from the January 26, 2001 (Fel 112)
CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)

Present: Michael Baum - AP, Pam Burress - Civil Service/Co-chair, Ken Fansler - COE, Trisha Klass - Faculty, Ryan Klos - Student, Carl Manns (VPUA), Doug Mock - CON, Ray Smock - VPPF
Guests: Ruth Townsend (Affirmative Action), Nora Jones (IWSS), Penny Hankins (IWSS Technical Writer)
Excused: Kate Plantholt - CAST, Mark Troester - CTSG/Co-chair, Sarah Walczynski - CAS
Absent: Jim Cunningham - Milner, Jody DeCremer - CFA, Melissa Enderlin - VPSA, Dave Schaafsma - COB, Cheryl Young - Interim VPUA

Ruth Townsend (Affirmative Action):

- Ruth presented information about ADA and Amendment Sections 504 & 508 effective December 2000. Some of the various pertinent information can be found at some of the following web sites:
www.washington.edu/doi/Brochures/Technology/universal.design.html,
www.washington.edu/doi/Brochures/Technology/wtcomp.html, www.washington.edu/doi/Resources/web-design.html, main.wgbh.org/wgbh/pages/ncam/webaccess/index.html.
- She recommended testing your web site with the following in mind: color blindness, unable to use a mouse, hearing impairment/deaf, browser variations, low-res screen, interactive features w/out the use of a mouse, and assistive technology use.
- She also shared that the VP's were looking over the Public Access ADA compliance procedures now.
- The Procedures that the VPs are reviewing are the reasonable accommodation procedures for employees, programs participants and students. I mentioned them in response to Carl's question about placing statements on documents that materials are available in alternative formats upon request. Those statements and requirements for inclusion on published documents are included in the procedures. Procedures and guidelines for providing electronic access will be developed separately in consultation with the Accessible Technology Working Group now forming. Mark Troester is on that group as are the directors of the other technology groups. I am still recruiting members so if anyone else from the WebPAC is interested, they can call me.

Discussion of our committee's role in the ADA amendments:

- Concerns were raised for overall training on this topic. How could the university provide training for groups such as the faculty who use web pages in their curriculum? Discussions led to how this is more a university-wide issue.
- How could web creators be informed of tools such as Bobbie, sites with information, and tools to help with the compliance?
- We may need to wait for the actual procedures/guideline information/directives from the VP area. However, we can now utilize the available resources such as IWSS and FTSS.
- There was a recommendation that TRAINING play a major factor in communicating the new guidelines/policies. Training for web developers. Training for anyone with public a web presence. Testing for web sites. Information on how to make the changes. ASSISTANCE would also be available as needed for those who already have a large knowledge base. Possibly make TEMPLATES available.
- It was also suggested that maybe the DNS request form could have the requester agree to the web publishing guidelines.
- It was pointed out that various places to communicate the web ADA guidelines are available, such as in the I-tools package.
- Another suggestion included a reward system for those who did comply in their web presence.
- Possibilities also include appointing a % of a Tech's position to supporting ADA compliance in their designated areas. Due to the added responsibilities, the VP's should also consider funding additional personnel money for each area of support and/or to IWSS.

Tentative agenda for the next meeting:

- Additional comments on Web ADA compliance
- Discuss the DNS lease form that Pam and Mark are working on
- Review DNS guidelines and decide if they are ready to go to ECAT

Next meetings:

- February 9 at 9:15am @ Prof Dev Bldg 115
- February 23 at 9:15am @ Milner 311
- March 9 at 9:15am @ _____
- March 23 at 9:15am @ _____