

Meeting minutes from the May 18, 2001 (CVA 118)
CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)

Present: Michael Baum - AP, Pam Burress - Civil Service/Co-chair, Jody DeCremer - CFA, Melissa Enderlin - VPSA, Ken Fansler - COE, Carl Manns (VPUA), Doug Mock - CON, Dave Schaafsma - COB, Ray Smock - VFPF, Mark Troester - CTSG/Co-chair, Sarah Walczynski - CAS

Guest: Penny Hankins (IWSS Technical Writer)

Excused: Bob Aaron - VPUA, Jim Cunningham - Milner, Trisha Klass - Faculty

Absent: Kate Plantholt - CAST

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Discussion of DNS and the proposed guidelines:

- Mark and Pam discussed the proposed guidelines with TNSS, and they (with a few minor corrections) are happy with the proposal. It is being sent to Dave Williams.
- Mark and Pam hope to present these guidelines to ECAT. Their next meeting date is this coming Tuesday. Mark isn't sure if we will get on the agenda, but will try. If anyone from WebPAC has questions or comments pertaining to the proposed guidelines, please make them before the Tuesday meeting.
- A question was raised about credit card transactions and how far the university has come in deciding about a university-wide solution. Mark and sever others from WebPAC are on a committee to help decide the direction, and are confident that there will be a solution in FY02. For now, E-pay is available.

Discussion of ADA and 508 draft document:

- The committee reviewed the revised/updated Web Accessibility Checklist that Penny has been working on.
- Section (a), suggested that we include the '.' at the end of ALT TAGS.
- Section (b), questions raised that maybe Disability Concerns can answer... our main web presence should have (b) sinc captions, but for course work we want to use 'just in time' method.
- A suggestion was made that there be a footnote to disclose the 'intended audience.' Mark, Penny, and Pam will draft a statement (like Disability Concerns footnote) to alert the user where to go if having problems reading content. Suggestions also included put it in a footer or in the I-guide. This way, the content provider can offer the information in an alternative method. Accommodations will be made possibly on content providers call.
- A good example of what we don't want is to deter progress for the sake of the few. IE: to promote the Shakespeare festive, a virtual tour might be included in the main web pages for theater, but not everyone would be able to see this potentially. So we would not want to make a blanket statement that main pages can't have progressive resources on them that everyone cannot see. It would not be a good economical decision on our part.
- Please get any additional comments to Mark on the other sections since we ran out of time. Some of the topics still needing discussion/clarifications are: (b), (d), and (m).

Next scheduled meetings:

- 9:15am - 6/15 - Edwards 309
- 9:15am - 7/13 - Degarmo 551
- 9:15am - 8/10 - ?