

Meeting minutes from **February 20, 2004** (TUR 139)
CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)

PRESENT: Pam Burress, Jody DeCremer, Penny Hankins, Shawn Hayes, Wes Matejka (COE rep. sitting for Ken Fansler), Kate Plantholt, Tonya Samuels, Mark Troester, Sarah Walczynski

ABSENT: Michael Baum, Jeff Grabb, Neil Gridley (VPFP rep. sitting for Ray Smock), Trisha Klass, Dave Schaafsma, Milner Library Rep.

Web Privacy Statement:

- Suggested that the statement be placed on the I-guide where it represents ISU.
- Suggested that both the accessibility and the privacy statements be placed at the bottom of the main ISU home page.
- Health Services has more specific policies to follow, ie HIIPA.
- Suggested that there be a more generic privacy statement on the main home page, and then each site could have an inclusive and/or exclusive statement. (Alternate privacy statement vs. additional privacy statement.
- Information to be shared at the next meeting:
 - Tonya: looking into TSAC's modification suggestions to the Appropriate Use policy.
 - Sarah: looking into what Lilt Web stats were publishing to the public.
 - Wes, Shawn, and Kate: looking at the policy statements of other universities (please send these to Mark who will compile and bring to the next meeting).
 - Mark and Pam: looking to see what our university already uses for a data privacy policy for coverage/comparison.

NEXT MEETING DATE:

Friday April 2, 2004, Hovey209 at 9:15 a.m.