

Meeting minutes from the **January 18, 2002** (Moulton 102C)  
CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)

**Present:**

Pam Burress - Civil Service/Co-chair, Jim Cunningham - Milner,  
Jody DeCremer - CFA, Ken Fansler - COE, Jeff Grabb - CON,  
Penny Hankins (IWSS Technical Writer), Daniel Manson - VPUA,  
Doug Mock - CON, Dave Schaafsma - COB,  
Ray Smock - VPFP, Mark Troester - CTSG/Co-chair,  
Sarah Walczynski - CAS

**Absent:**

Michael Baum - AP, Melissa Enderlin - VPSA,  
Trisha Klass - Faculty, Kate Plantholt - CAST

**Excused:**

Student rep (vacant)

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**Discussion of Web policies document update:**

- Mark relayed that the pdf file sent to our group as an email attachment was handed to Dave Williams for review.
- The Policy summary sheet had a few minor wordings changed by ECAT. This entire packet (same as our pdf) will again go to the next ECAT meeting for it's final approval.

**Discussion of cookies policy request:**

- A policy statement linked at minimum to our ISU home page needs to be created from this committee on cookies and other data storing (especially non-central storage). Sarah volunteered to draft a statement.

**Discussion of web page ADA compliance checkers:**

- 2 new ways to check your site to see how compliant/compatible it is: Lift, and Browser Photo.
- **Lift** allows you to check your site, similar to Bobbie, but not quite as tough. Site is by Macromedia (Dreamweaver makers) and is intended to break your web site down to show potential problems with ADA. Check out <http://www.macromedia.com/macromedia/accessibility/tools/lift.html>.
- **Browser Photo** runs your pages through 6 to 8 different browsers and versions, and gives back thumbnail sketches of what it would look like (click on the thumbnail to see larger). A password is required to use this site (paid for by IWSS), so anyone wishing to use this service on campus can send their request with URL to Mark's area. (Mark will look into allowing campus-wide login information to be shared.)

**Discussion of membership to WebPAC:**

- Mark passed out a proposed draft for membership to the WebPAC committees. All comments/additions/changes are welcome... send to Mark/Pam.
- Doug is leaving WebPAC, and Jeff Grabb will be his replacement for our CON Representative.

**Discussion of ADA 508 regulations document:**

- As soon as ECAT approves the changes to our ADA 508 checklist document, we can pass it on to Ruth Townsend.

**Discussion of Training/publicizing policies:**

- Mark relayed that Carla B. of CISS will find a time for WebPAC to present guidelines and policies to TTUG. Mark would like volunteers from our group to participate in this presentation.

**Discussion of usability lab update:**

- Sarah relayed that STV 109 has been slated to potentially become a usability lab on campus. A budget request was submitted, and some equipment has been dedicated already to this 2 camera operation. PSY and ENG will be among the first to use. EDU has potential of a need to use it as well. There are also potentially others.

**Discussion of digital signatures:**

- InTrust was purchased by the State of Illinois. 200 digital certificates were purchased for a pilot on campus. There is a plan to go campus-wide to allow digital signatures, security key encryption, and in portal roles it may be useful.
- Ray will relay more information as he discovers it.

**Discussion of credit card acceptance via Internet:**

- Sarah asked of the status of the credit card acceptance on-line for the campus.
- Ray said he would look into the status. TouchNet was a costly software version, so campus is now looking into WebSphere (IBM version). There was some concern about the hacking potential of this software.

**Tentative agenda for the next meeting:**

- E-commerce
- (Note: If you wish to add to this agenda, feel free to send Pam or Mark an email message a few days prior to our next meeting.)

**Next meetings:**

- 2/1 - EDW 306
- 2/15 - TBA