

**Meeting minutes from the March 29, 2002 (Fall 112)**  
**CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)**

**Present:**

Pam Burress - Civil Service/Co-chair, Michael Baum - AP, Jim Cunningham - Milner, Ken Fansler - COE, Penny Hankins (IWSS Technical Writer), Trisha Klass - Faculty, Daniel Manson - VPUA, Melissa Enderlin Pitcock - VPSA, Ray Smock - VPFP, Mark Troester - CTSG/Co-chair, Sarah Walczynski - CAS

**Absent:**

Jody DeCremer - CFA, Jeff Grabb - CON

**Excused:**

Kate Plantholt - CAST, Dave Schaafsma - COB,  
Student rep (vacant)

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**Discussion of summer schedule:**

- Pam distributed the proposed schedule for summer, beginning with this April having only one meeting per month. As of mid-August, we would then go back to the every-other-week meeting time.
- Mark reminded that if some high priority issue arose, we would then call an additional meeting as necessary during the summer.
- Proposed Schedule:
  - 4/26/2002 Milner Library 184
  - 5/24/2002 Professional Development Bldg 115
  - 6/21/2002 Stevenson 140
  - 7/19/2002 Hovey 302
  - 8/16/2002 (back on regular every other week schedule)

**Discussion of e-commerce solution initiative:**

- Ray discussed the phases and status of the e-commerce initiative on campus. He handed out an e-commerce review from Danney Hayden.

**Discussion of privacy / "cookie" policy statement:**

- Sarah reviewed a few of the additional edits that since we last looked at this statement.
- It was clarified that the "vanilla" statement would become a blanket statement only needing to be posted on the main ISU home page. However, any exceptions to the policy would warrant posting of an individual privacy statement on the page the exception resides on.
- Sarah will send the edited copy to Mark, who will present to individual ECAT members to get some initial feedback from them. Proposed edits will be then shared with WebPAC.

**Discussion of new ISU home page:**

- Mark and Daniel shared a copy of a mock-up of a new look for the ISU home page. It is NOT in its final design stages, and IWSS is in the process of getting feedback on the look and content and wording presently.
- IWSS will use all comments from the various groups to direct the project towards a final product.

**Tentative agenda for the next meeting:**

- TBA

**Next meetings:**

- 4/12 - CANCELLED
- 4/26 - Milner Library 184
- 5/24 - Prof Dev Bldg 115
- 6/21 - Stevenson 140
- 7/19 - Hovey 302
- 8/16 - TBA