

Meeting minutes from the September 7, 2001 (DeGarmo 551)
CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)

Present:

Michael Baum - AP, Pam Burress - Civil Service/Co-chair,
Jim Cunningham - Milner, Jody DeCremer - CFA,
Melissa Enderlin - VPSA, Ken Fansler - COE,
Penny Hankins (IWSS Technical Writer), Kate Plantholt - CAST,
Dave Schaafsma - COB , Mark Troester - CTSG/Co-chair

Absent:

Bob Aaron - VPUA, Trisha Klass - Faculty,
Doug Mock - CON, Sarah Walczynski - CAS,
Student rep (vacant)

Excused:

Carl Manns - VPUA, Ray Smock - VPFP,

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Discussion of photo policy wording alteration request:

- Jim Cunningham relayed that some people in the library would not sign the release/agreement due to wording which portrayed that possibly the Webmaster could "distort" their photo on the Web. Therefore, Jim would like to request that "distorted" or "distortion" be changed to something less technical.
- Mark will talk with Renee of the Legal Department to see what can be done.

Discussion of E-commerce definition:

- Question raised was who would fall under the "e-commerce" definition to necessitate a .org Web address.
- Example: Cyber Camp, do they need a .org site since they are "selling" education? Another example: Alumni Services, who sells ISU stuff; should they be Alumni.net, Alumni.org? How about TechZone?
- Questions also included "selling at the site" vs. "bouncing" to an outside ISU organization/corporation who is a .com (ie: Apple/Dell). What about putting logos on the .edu site of the .com corporations for bouncing purposes? UMC would have the guidelines or policies for putting logos on "printed" material.
- Mark, Penny, and Pam will restate the questions and research facts to bring to the next meeting for further discussion.

Discussion of portal review:

- Mark explained that we will be expecting a report from IBS on the week long discussions about the ISU Portal.
- Mark also explained that there were a few things not yet determined or being worked on... no successful test from the mainframe to portal; need JAVA-based programmers (new positions needed since there's not enough programmers to handle this load) to program JAVA (which is converted to XLM then converted to HTML on the client side); and version 2 portal is now being stress tested to help determine server hardware needs.

Discussion of Essential Elements list:

- Mark will review a the few proposed changes, and then it will be given to Dave Williams as requested.
- Mark explained that WebPAC has been charged with creating 3 documents to give the Dave Williams:
 - 1) Proposed Guidelines for Web Presence with DNS Custom Web Address Request form,
 - 2) ADA compliance summary, and
 - 3) Essential Elements list.

Tentative agenda for the next meeting:

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Next meetings:

9/21 - Old Union, IWSS Conference Room

10/5 - TBA

10/19 - TBA

11/2 - TBA