

Meeting minutes from **October 22, 2004** (OU 220A)  
**CAMPUS WEB PLANNING & ADVISORY COMMITTEE (WebPAC)**

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**PRESENT:** Robert Aaron, Michael Baum, Pam Burress, Chuck Geigner, Jeff Grabb, Neil Gridley, Shawn Hayes, Trisha Klass, Wes Matejka, Alex Skorpinski, Mark Troester, Sarah Walczynski

**ABSENT:** Jody DeCremer, Kate Plantholt, Tonya Samuels, Dave Schaafsma, Vacant-Student Representative

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**Introductions:**

- Everyone introduced themselves and announced where they worked since we had several new people attending the meeting.

**Meeting Dates:**

- We decided that meeting once a month would suffice, and we agreed the third Friday of each month would be easy to schedule. We agreed that if there was a special need, we could meet at an additional time as we have in the past. Summers usually allow us to skip 2 to 3 meetings.
- The next regularly scheduled meeting will be on November 19.

**New Campus Technology Structure:**

- To show how WebPAC is under the Campus Technology Policy and Planning Council (listed in the Technical Advisory Committee), Mark handed out a copy of the organizational chart that is presently available on the web ([www.ctsg.ilstu.edu/pdf/ctppc\\_orgchart.pdf](http://www.ctsg.ilstu.edu/pdf/ctppc_orgchart.pdf)).
- Pam had listed the Campus Technology Governance website ([www.ctsg.ilstu.edu/governance](http://www.ctsg.ilstu.edu/governance)) on the agenda email for reference.

**ADA Coordinator Information:**

- Mark announced that the ADA Coordinator position interviews took place this week. There are 2 candidates interviewing for Ruth Townsend's old position. It is important that WebPAC maintains a good relationship with this position as information about ADA and the web are a university priority.
- Sarah asked what everyone else in the group was using for ADA compliance. CAS is using LIFT and BOBBIE. Jeff relayed that MCN was using lots of FLASH. They also adhere to using Alt tags. Chuck announced that the library runs web pages through the JAWS program to stay compliant and usable. Mark's area is also using the IBM homepage reader; they have also had disabled students working with IWSS and hope to continue that since Penny Hankins left. Sarah added that State Farm has offered several times to assist ISU with usability testing.
- Sarah asked if we could re-visit the minimum browser level topic. Mark suggested that we could make that the main agenda item for one of our next meetings.

**Reports From The Field:**

- Pam Burress (Civil Service end-user rep. / Co-chair) – No report other than [www.tnss.ilstu.edu](http://www.tnss.ilstu.edu) has changed to [www.telecom.ilstu.edu](http://www.telecom.ilstu.edu) in her department.
- Mike Baum (AP end-user rep.) – No report.
- Neil Gridley (VPFP rep.) – Neil reported that AIS is working towards implementing and generating the UIDs for everyone (9-digit number beginning with an 8). Their area is also beta testing Datatel web access, and is running Websphere.
- Sarah Walczynski (CAS rep.) – CAS is in the process of re-organizing their technical staffing.
- Alex Skorpinski (IWSS Tech. writer) – No report. Mark shared that Alex works in IWSS as a graduate student technical writer and will be bringing those skill hopefully to WebPAC.
- Trish Klass (Faculty end-user rep.) – Trish's area is working with IWSS to get a common look for their entire college.
- Shawn Hayes (VPUA rep.) – The countdown clock for the campaign is now running on the foundations site. The personal advancement service site was brought up over the summer. They will be working with AIS to use the UID system over 2005.
- Chuck Geigner (Milner rep.) – Milner has recently redesigned their data center including new networking server room racks with no carpeting. The rebuild of the MLB site us beginning with committees steering it and hopefully a December 17 roll-out date (uses PHP and MySQL).
- Wes Matejka (COE rep.) – Ken is on sabbatical, so their department is in maintenance mode this semester. Web sites in COE are being revamped and updated.

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- Jeff Grabb (MCN rep.) – Budget straps have hindered some advancements, but they are working newly with IP Video, and they are continuing to use FLASH.
- Bob Aaron (VPUA rep.) – No report. Mark shared that Bob works in the printing (paper copy) area at ISU, and therefore will bring much to our conversations of how printed copy and the web must meet the same goals and targets. Bob shared that his area just hosted a 3-day conference on printing and copyrighting.
- Mark Troester (CTSG rep. / Co-chair) – Mark relayed that the iCampus portal will soon allow adding dollars to your redbird card via MASTERCARD. The course registration book on the portal can only display what classes are available to register for (no full classes show), but they have worked with faculty on solving this by adding a full registration book prior to login so students can see full classes they need to get overrides for. This past semester (within the past few weeks) all APA grades (100-level classes) were available through the portal. There are also some channel quirks that need to be ironed out, such as faculty channel for a graduate student who teaches (GA) is not automatic, nor is a retired faculty member who is teaching one class. A WebCT channel will be coming to the portal soon.

**NEXT MEETING DATE:**

- Friday, November 19, 2004, OU 220A at 9:30 a.m.