

iCampus Oversight Committee  
Committee Meeting Minutes  
Thursday, December 9, 2004  
10:30 – 11:30 am  
OUB218

Present: Steve Adams, Beckie Benner, Carla Birckelbaw, Bill Cummins, Katy Killian, Brent Paterson, Larry Quane, Ira Schoenwald, Mark Troester, Mark Walbert, and Dane Ward and Jon Gudenrath (for Chuck Boudreau)

Excused: Greg Alt, and Dan Hayden

Guests: Jonathan Rosenthal

Mark Troester opened the meeting with an explanation of the committee goals and introduced Ira Schoenwald, Associate Vice President of Human Resources, to the committee as a new member of iCampus Portal Committee.

*Degree Audit:* Jonathan Rosenthal advocated and gave two handouts to the group regarding the need for an online degree audit channel to be added to the portal. The proprietary system we have been working with in the registrar's office for years needs replacing. Bill Cummins reported that they are now working on B-6 and B-7 but D-2 has not been started. Jonathan thanked the group for listening.

*Campus Technology Policy & Planning Council:* Mark Walbert gave a synopsis of the structure of the new Campus Technology Policy & Planning Council as a decision making body on campus. Three of the committee members on the Council are on this committee. The charge of the Council is to look at campus wide issues and things that have a campus wide impact. The Council is made up of twelve decision makers from across campus in all areas as opposed to technology staff. Mark reported that he had received a letter from the Vice Presidents in June stating they want the Council to be the decision making unit on campus. Each member of the Council is the chair of a constituent advisory committee. These constituent groups will work to improve communications across campus and raises the level of importance of technology needs. In addition to these constituency committees for all areas on campus, there are five technology advisory committees. The organizational chart for the Council can be found at [http://www.ctsg.ilstu.edu/pdf/ctppc\\_orgchart.pdf](http://www.ctsg.ilstu.edu/pdf/ctppc_orgchart.pdf). Issues that are brought before the council will be run thru all these committees for informational purposes. Feedback will be asked for on each proposal with everyone being encouraged to send written feedback. The ISUnet Security Enhancement proposal has been brought before the Council and constituent committees. TSAC spent three weeks working with revisions. A revised document with the council's approval was taken to the Vice Presidents, who received it Tuesday, December 7 and they have concurred on the proposal. Mark explained that chair of each committee will have a proposal forms available for their use. The communication channels used before the establishment of the council will still be used for that purpose. Mark Troester announced that iCampus can look at some proposals at

the next meeting so they could be sent forward to the Council. Mark Walbert mentioned that there may be some things that would go from Council to the iCampus committee as well. The Council will be used as an enabler.

*Human Resources information in the portal:* Ira Schoenwald briefed the group on Human Resources changes. He explained that they have been busy assessing the academic and staff portions of Human Resources and will be continuing to do so while reviewing *bureaucracy* and eliminating it. Human Resources is shifting their focus and the portal is a key part of it. They would like to put a range of activities on the portal for all employees on campus.

*Redbird Card and Credit Card Update:* Bill Cummins announced that the touch net system is now on the portal. The system allows credit cards to be used to deposit money onto redbird cards. This was turned on November 19, 2004 and is working well. There is a convenience fee paid by user.

*Online Grade Submission APA and Final Grades:* Larry Quane announced that this is another channel turned on recently in the Portal. He explained the purpose is that instructors of record can turn in their grades from anywhere where they can get internet access. This will save money on forms, printing, distribution and sorting of forms, etc. Many instructors have expressed great satisfaction with this system.

*WebCT Channel:* Carla Birckelbaw gave a short explanation of WebCT's usefulness as course software that many instructors use for quizzing, interim grades, chat, discussion web forums, etc. There is now a channel in the portal for this. Mark Troester explained that this was done with a soft release (without an announcement) at 3:00 am one morning and by 11:00 am 1,550 people had used it.

*iCampus Course Registration Directory:* Larry Quane explained that over the last two or three summer sessions, the incoming preview students don't touch paper and are doing everything on line. This has been a huge help for advisors and students. Brent Paterson announced that some of the information that was previously provided in the registration booklets needs to be reviewed to be sure that we get the word out that people need to look for this information on the website.

Mark Troester did a quick demonstration of all the channels that had been discussed and added that printing is now much easier and nicer from the portal.

*Welcome 2ISU pre-admission portal project:* Katie Killian announced that this will be available September 1, 2005 for 2006 students. This will allow students to come to a new portal to find generic information that would apply to any student interested in ISU. As they go thru the steps, it will become far more customized. There will be an online application. This provides a great service to students and keeps us on the cutting edge of technology in such a way that we are offering them something that other schools are not. This should change the way in which we work in our offices with a large decline in

mailings and phone calls enabling staff to focus on things that are more important. Students now customize everything in their lives and this will offer them more customized services.

Mark Troester ended the meeting by announcing that the goal of this group is to go through requests for more services and start prioritizing them. This task will begin with the next meeting.

The meeting was adjourned.

The next meeting will be planned for mid March, 2005.

Submitted by Georgia Bennett