

**iCampus Oversight Committee
Committee Meeting Minutes
Monday, March 8, 2004
10:00 – 11:00 a.m.
OUB 218**

Present: Greg Alt, Carla Birckelbaw, Charles Boudreau, Bill Cummins, Dan Hayden, Katy Killian, Brent Patterson, Larry Quane, Mark Troester, Mark Walbert, and Dane Ward

Absent: Steve Adams and Becky Benner

Mark Troester opened the meeting by announcing that APA grades came out and everything went smoothly last week. The SSRC and Help Desk have added help to individual channels resulting in filtering questions to the correct area.

Grade reporting was not quite ready. It is rescheduled for April and will be done with real grades.

Student elections had 400 more voters than last year. Numbers were re-checked manually. Brent reported that there were some delays getting into the system and Mark verified that. It was due to a database not being vacuumed. Once that was fixed, it worked smoothly again. In order to start an election, we needed a new database which allows us to see how people are using the portal. From 9 pm until 8 am Monday, 3,000 new people came into the portal. Then by noon Tuesday an additional 3,000 had come in and by Wednesday, the total of new people was up to 9,000. 3,500 people voted. AP elections will be held beginning March 11.

The zero maximum class issue that came up last year was discussed by the group. If a department wants to control a class, they put a zero in but then it does not show up in the portal. Steve O'Ross has been working on this and is going to make the classes visible on the portal. There will be a button to register and if you have an override, you will see the classes that you need overrides for. When that course comes up, it will still say zero. This could be confusing for students. We will look for another way if this does not work. Overrides will be highlighted. This should be ready for March 15.

Brent had asked about a link in the textbook channel and reported that Barnes & Noble has an exclusive agreement with the University. They had requested to have a link from the textbook page to the Barnes & Noble site so students could order textbooks. There was a short discussion regarding this way of putting information on the portal. The agreement we have says that we will not promote other bookstores. Helen Mamarchev and John Presley are comfortable with this and Mark indicated he is happy with the VP's making these decisions unless this committee feels they should be making a recommendation to do something different and opened the subject for discussion. Mark asked if anyone felt strongly that this group should make a recommendation to the VP's on handling this. The group agreed that some considerations should be given to the VP's.

The Barnes & Noble contract is good until June 30, 2006. Mark explained some of the history of the portal business model. It all started with the Campus Pipeline, which had a lot of advertising. The Academic Senate vetoed it because of all the advertising. Mark Troester will call Becky Benner and see how her VP has felt, since she was not here for the discussion. Mamarchev, Bragg, & Presley have been informed about concerns that this committee seems to have. Katy mentioned that perhaps instead of "buy your textbooks here", the wording could be changed to something different. Brent will check on other agreements that Barnes & Noble has with other schools and how are they advertising or promoting them. He reported that money from Barnes & Noble is given to the Bone Student Center. It was agreed among committee members that if you feel strongly, then each will go to their own VP and also request some say over how the verbiage is written.

Mark announced that there is an ability to put out messages on the portal. One way is an announcement which goes to a group such as all faculty. The second way is to use the "To Do" list, which is something that goes to a person rather than a group. The idea is to get things out to people in a way in which they will read them. Very few requests have been rejected by Mark and Danielle Lindsey. This group will be needed to determine what kinds of messages can or cannot be put out. This discussion was tabled for the next meeting. Mark Troester will start with a tentative list. Carla mentioned that the mass communications policy could be utilized also. The unsolicited versus solicited is a consideration that needs to be met. Mark will draft something for a future meeting for this. An extension to this will be surveys.

The meeting was adjourned.

Next meeting
Monday, April 12, 2004
OUB 218
10 – 11 am